

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Overview and Scrutiny Committee held in the Council Chamber, District Council Offices, Gernon Road, Letchworth Garden City on Tuesday, 14th September, 2021 at 7.30 pm

1 WELCOME

The Vice-Chair welcomed everyone to the Overview and Scrutiny Committee meeting that was being held in the Council Chamber and advised that the meeting was being streamed live on the Council's YouTube channel and some Officers and Guest Presenters were joining online.

The Vice-Chair invited the Committee, Member and Scrutiny Officer to explain how proceedings would work.

The Committee, Member and Scrutiny Officer undertook a roll call of those officers and guests joining the meeting online to ensure that they could hear and be heard and gave advice regarding the following:

- Rules of Debate;
- Voting; and
- Covid Risk Assessment Measures.

The Vice-Chair of the Overview and Scrutiny Committee, Councillor Daniel Allen started the meeting proper.

2 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors David Levett, Kate Aspinwall, Ian Moody, Carol Stanier and Terry Tyler.

Having given due notice, Councillor Morgan Derbyshire advised that he would be substituting for Councillor David Levett.

3 MINUTES - 22 JUNE 2021 AND 13 JULY 2021

RESOLVED: That the Minutes of the Meetings of the Committee held on 22 June 2021 and 13 July be approved as a true record of the proceedings and be signed by the Vice-Chair.

4 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

5 CHAIR'S ANNOUNCEMENTS

- (1) The Vice-Chair welcomed those present at the meeting, especially those who had attended to give a presentation;
- (2) The Vice-Chair advised that, in accordance with Council Policy, the meeting would be audio recorded;
- (3) The Vice-Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct,

any Declarations of Interest needed to be declared immediately prior to the item in question.

6 PUBLIC PARTICIPATION

Mr Gavin Cansfield and Ms Penny Metcalf from settle were in attendance to give a presentation.

7 URGENT AND GENERAL EXCEPTION ITEMS

The Vice-Chair advised that the Chair of the Overview and Scrutiny Committee, had agreed the following:

- an item regarding Community Lottery New Policies not previously notified to be considered by Cabinet at the meeting held on 20 July 2021,
- a delegated decision be made regarding Allocation of Homelessness Funding, not previously notified, and;
- an item regarding the future of the Wilbury Hills Crematorium Project not previously notified to be considered by Cabinet on 21 September 2021.

8 CALLED-IN ITEMS

Since the last meeting, no decisions had been called-in by the Overview and Scrutiny Committee.

9 PRESENTATION FROM SETTLE

Mr Gavin Cansfield and Ms Penny Metcalf, settle, thanked the Chair for the opportunity to address the Committee, and gave a PowerPoint presentation, followed by a question and answer session with the Committee.

The Chair thanked Mr Cansfield and Ms Metcalf for their presentation.

10 RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE

RESOLVED: That the report entitled Resolutions of the Overview and Scrutiny Committee be noted.

REASON FOR DECISION: To enable the Overview and Scrutiny Committee to review and comment on actions and feedback received regarding resolutions previously made.

11 OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME

RESOLVED:

- (1) That the report entitled Overview and Scrutiny Committee Work Programme be noted;
- (2) That Members be requested to inform the Committee, Member and Scrutiny Manager of any items to be considered at the Overview and Scrutiny Committee meeting of 14 December 2021 and beyond;
- (3) That Members be requested to notify inform the Committee, Member and Scrutiny Manager via committee.services@north-herts.gov.uk of any particular themes which they would like to consider under the annual Crime and Disorder item at the meeting in January 2022;

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- (4) That all Members be invited to attend the discussion on the Recovery of the District's Town Centres at the Cabinet Panel on Community meeting on 8 November 2021;
- (5) That consideration be given to providing the regular Commercial Update to the Finance, Audit and Risk Committee.

REASON FOR DECISION: To allow the Committee to set a work programme which provides focussed Member oversight, encourages open debate and seeks to achieve service improvement through effective policy development and meaningful policy and service change.

12 QUARTER 1 2021/22 PERFORMANCE AGAINST PERFORMANCE INDICATORS

RESOLVED: That the 2021/22 1st Quarter Update on Performance against Performance Indicators be noted.

REASON FOR DECISION: To update the Committee on the performance indicators as well as other indicators that officers have updated and activated on Pentana Risk.

13 1ST QUARTER MONITORING REPORT ON KEY PROJECTS FOR 2021/22

RESOLVED: That delivery against the key projects for 2020/21 be noted.

REASON FOR DECISIONS: To enable achievements against the key projects for 2020/21 to be considered.

14 CUSTOMER SERVICE STRATEGY

RESOLVED: That the report entitled Customer Service Strategy 2021 - 2026 and appendices be noted.

REASON FOR DECISIONS: To enable the Overview and Scrutiny Committee to comment on the report entitled Customer Service Strategy 2021 - 2026 prior to consideration by Cabinet.

15 MEMBERS' QUESTIONS

No questions had been submitted.